

BOAT LIFT & DOCK ADMINISTRATIVE POLICY

Application forms for Boat Dock Installations are available from the Rural Municipality of Dundurn office.

Annual Fee for Dock site is \$125 for each dock site.

Cabin/Residence owners located directly behind proposed site (if applicable) will be notified as part of this application process.

Application forms will only be accepted for review by RM of Dundurn office if all requested information is provided.

The RM of Dundurn office will review the application. Application will be approved or denied.

If application is approved, the following list of people will be informed:

- the applicant
- boat dock owners on either side of proposed site
- cabin/residence owners directly behind proposed site (if applicable)

If application is denied, the applicant will be informed.

Location of dock will be documented as well as before and after photographs of slip area will be added to the RM of Dundurn file.

****** PLEASE NOTE ******

- **Boat dock permits are valid if annual fee has been paid. Failure to renew the permitted space will nullify approval and new application must be made.**
- **If a dock is not installed for a period of one year or more, and application is received for the vacated boat/dock slip space, the current permit holder is granted right of first refusal to continue use of the space.**
- **When property changes hands, the dock permit does not transfer with the land sale – if there is no “waiting list”, new owners may apply for the vacant site.**
- **If the original installation is altered in any way (size, location, shape) a revised application form must be submitted for review and approval. Note: 40 foot minimum distance between docks is required.**
- **Access to the dock site via vehicle traffic is permitted only during the installation and removal of the dock. All damage to municipal reserves is the responsibility of the dock owner.**
- **Docks and Lifts must be installed or removed from Public Reserve lands by June 15 in each year and may not be returned for winter storage until after September 15 in each year.**
- **It is the responsibility of the dock site owner to keep dock area neat and tidy.**

Best Management Practices to Protect Aquatic Habitat When Building your Dock or Boat Lift

- A dock/boat lift must not block public access along the bed, bank or boundary (also known as beach or foreshore) of the water body.
- A dock/boat lift must not excessively obstruct navigation, or enclose or isolate any part of the water body.
- All docks must be oriented at right angles (i.e. 90°) to the general trend of the shoreline.
- In-water activities must not occur during local fish spawning and nursery periods since it could disturb spawning behavior, smother eggs with sediment, and kill young fish.
- A dock/boat lift must not block the free flow of water, or have any features such as steel sheeting, concrete or any other skirting that trap or accumulate aquatic plants or sediment.
- A dock must not enclose or isolate any part of a water body or watercourse.

If you are installing a temporary/seasonal: floating dock, post dock or a cantilever dock, or a post or wheel supported lift and you can meet all the following conditions, then you do not need to apply to the WSA for an Aquatic Habitat Protection Permit:

- The configuration of the bank or bed of the water body or watercourse shall not be altered: sand, gravel, rock or other material from within the bank shall not be removed or added.
 - To create a more stable footing for the dock or boat lift, a few rocks, woody debris may be moved (by hand) outside of the footprint of your dock or boat lift, but they must be relocated to a nearby area, at a similar depth from which they were originally taken. These materials must not be removed from the water body or watercourse.
- Your project must not involve in-water excavation or dredging, and should avoid covering aquatic vegetation.
- Operate machinery only on land and in a manner that minimizes disturbance to the banks of the watercourse.
- Your temporary dock or boat lifts shall be removed prior to freeze up each year.
- Storage of docks and boat lifts must occur on the owner's property.
- Any disturbance of the shoreline or lake bottom that occurs during dock placement, installation or removal will be minimal.
- All debris encountered during the dock or boat lift installation must be removed and disposed of appropriately so that they cannot re-enter any watercourse. This includes materials such as garbage, tires, or other debris.

Protect Water Quality

- Use acceptable construction materials for docks and boat lifts such as aluminum, untreated wood, or wood that has only been treated with compounds that are safe for use in water.
 - Preservative materials no longer acceptable for use in water include creosote, pentachlorophenol (PCP) and other organic wood preservatives banned in Canada.
 - The use of old railroad ties, oil drums and other materials that may leach chemicals into the water body must not be used.

BOAT DOCK APPLICATION

DATE			
OWNER/ADDRESS			
PHONE	RES.	BUS.	CELL.
CIVIC ADDRESS			
LEGAL DESCRIPTION	LOT	BLOCK	PLAN
REQUESTED LOCATION OF BOAT DOCK:			
SKETCH OF REQUESTED LOCATION:			
IS REQUESTED LOCATION IN FRONT OF A CABIN OR RESIDENCE	YES	NO	
NAME OF CABIN /RESIDENCE OWNER			
DISTANCE OF EXISTING DOCKS TO THE RIGHT AND LEFT OF REQUESTED LOCATION (40 ft minimum required)	RIGHT	LEFT	
DATE OF INSTALLATION:	COMMENCE		COMPLETED:
MATERIAL USED TO CONSTRUCT DOCK WILL BE:			

****NOTE: STORAGE OF DOCK FOR THE WINTER SEASON MUST BE ON APPLICANT'S PRIVATE PROPERTY.**

I (We) _____ agree to hold the Rural Municipality of Dundurn harmless for any issues which might arise as a result of this application being approved and a dock being located either on the water at the above location. I/We have secured 3rd party liability insurance of at least \$1 million, a copy of the certificate is attached to this application.

I (We) acknowledge annual site/dock fee of \$125 which will be paid prior to June 15 or installation whichever comes first.

Applicant(s) Signature

Date

OFFICE USE ONLY:

REQUEST APPROVED BY AUTHORIZED INDIVIDUAL _____

DATE _____

PAYMENT RECEIVED _____

RECEIPT NO. _____